



**Tuesday, October 10, 2017**  
**Regular Board Meeting**  
**MS/HS Library Media Center, 7:00 PM**

**1. Call to Order**

**2. Meeting Opening 7:04 p.m.**

**2.01 Pledge of Allegiance**

**2.02 Roll Call**

Ms. Jean Lucasey, President; Mr. Jonathan Greengrass, Vice President; Ms. Tracy Baron; Mr. Robert Reiser; Mr. Louis Schwartz; Ms. Shannon Johnson; Ms. Rita Kennedy; Dr. Lisa Brady, Superintendent; Ms. Sylvia Fassler-Wallach, Assistant Superintendent of Finance, Facilities and Operations; Mr. Douglas Berry, Assistant Superintendent of Curriculum and Instruction and Ms. Loretta Tularzko, District Clerk.

**2.03 Acceptance of the Agenda**

Mr. Reiser moved, and Ms. Kennedy seconded, that the Board accept the October 10th Agenda.

Vote: 7 - ayes - 0 nays

**2.04 Approval of Minutes**

Mr. Schwartz moved, and Ms. Johnson seconded, that the Board approve the minutes of the September 26, 2017 meeting.

Vote: 7 - ayes - 0 nays

**3. Announcements**

PTSA

- Ms. Duver explained the grants on tonight's agenda
- Pumpkin Fair – October 21 – 10 am to 3 pm
  - Volunteers are still needed from 12 noon to 2 pm and 2 pm to 4 pm
  - Thank you to the Board members who have volunteered

**4. Superintendent's Report**

Digital Citizenship Parent Night is scheduled for Monday, October 16 at 7 p.m. It will be an interactive session exploring "What is Digital Citizenship? It will also co-create a shared understanding between the school and parents.

All the resources from the meeting will be available on the website.

# MINUTES

## 5. Committee Reports

### 5.01 Committee Reports

Curriculum & Instruction - 9/27

Leveled Literacy Intervention (LLI)

The Committee met with Michelle Kaczmarek and Kara Walker for a presentation on the new program being used with AIS students at Springhurst in grades 4 and 5.

There was a lot of discussion about the various programs including the ELA After-School Academy Program (funded by SPRING and the District), Academic Intervention Services (AIS), Response to Intervention (RTI) tiers and which kids are in these programs. There can be cross-over for some students. Reading support includes short term intervention, small group instruction, supplement to classroom literacy instruction and provides support to reach grade-level competencies.

District is implementing a new Leveled Literacy Intervention (LLI) Reading Support program developed by Fountas and Pinnell. Previously, teachers were using teacher created lessons using leveled texts from common publishers and the focus of lessons were based on formal and informal assessments. The new program uses engaging texts and puts books in the hands of kids. It also allows for systematic assessment and progress monitoring. The program allows for flexible entry and exit, classroom connections and professional development is offered as well.

There was a lot of excitement about this program and the District's providing very strong support early on in the elementary grades.

Personnel - 10/4

The Committee discussed the Civil Service and Professional Staff Recommendations for the October 10th agenda.

## 6. Correspondence

## 7. Citizen's Comments

### 7.01 Notice

*Members of the community may comment on any matter related to district business. Any group or organization wishing to address the Board must identify a single spokesperson. Presentations should be as brief as possible and no speaker will be permitted to speak for longer than 3 minutes. It is expected that speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.*

## 8. Reports to the Board

### 8.01 Safety Audit

Dr. Brady introduced Mr. Dave Connors from Connors Security Consulting Services. Mr. Connors conducted an extensive audit of safety and security in 2012.

The District brought him back last May, 2017 for another audit.

- Mr. Connors works with several NY, Pennsylvania and Ohio school districts.
- Both the Springhurst and MS/HS campuses were audited

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- Since 2012, the District has made tremendous progress towards the recommended issues needing addressing, i.e., employee, student, visitor, police access; walkie-talkie radio usage, security person at all school entrances, etc. and additional security staff.
- He congratulated the District on all the recommendations completed
- He thanked Mr. Robertin for all his help
- Mr. Connors suggested a few minor recommendations from the latest audit

### 9. Board Actions

#### 9.01 PTSA Grants

Ms. Kennedy moved, and Mr. Greengrass seconded, that the Board accept the following PTSA grants:

Academic Enrichment - High School	\$ 5,000
Academic Enrichment - Middle School	\$ 7,500
Academic Enrichment - Springhurst	\$15,000
Field Trip - Middle School	\$ 3,000
Field Trip - Springhurst	\$ 3,000
Total	\$33,500

Dr. Brady and the Board thanked the PTSA for their continued support.

Vote: 7 - ayes - 0 nays

#### 9.02 Revised Annual Appointments

Mr. Reiser moved, and Ms. Baron seconded, that the Board approve the following appointments:

That Jacqueline Gibbs be appointed Central Treasurer – Extra Classroom Activity Account at no additional compensation.

That Susan McCarthy be appointed Acting District Clerk, to serve in the absence or disability of the District Clerk, at no additional compensation.

That Ashley Medina be appointed Deputy District Treasurer at no additional compensation.

That Susan McCarthy be appointed Alternate Claims Auditor, to serve only in the absence or disability of the Claims Auditor, at no additional compensation.

That Susan McCarthy be authorized residency designee for the MS/HS as part of the registration process at no additional compensation.

That Ashley Medina be appointed Deputy District Treasurer at no additional compensation.

Vote: 7 - ayes - 0 nays

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### 9.03 Capital Projects Change Orders

Mr. Reiser moved, and Mr. Schwartz seconded, that the Board approve the following change orders:

Project Number	Contractor	Change Order Number	Amount	Description
66040303004017	MDS HVAC-R, Inc.	MC-001	\$12,434.84	Removal and disposal of 12 previously covered skylights
66040303004017	MDS HVAC-R, Inc.	MC-002	\$26,247.13	Provide six rooftops openings

Vote: 7 - ayes - 0 nays

### 9.04 Capital Projects Change Orders

Mr. Schwartz moved, and Ms. Johnson seconded, that the Board approve the following change orders:

Project Number	Contractor	Change Order Number	Amount	Description
66-04-03-03-0-001-017	Pearl River Plumbing & Heating d/b/a Bertussi's	GC-006	\$69,844.00	Abatement behind unit ventilators in 30 classrooms
66-04-03-03-0-001-017	Pearl River Plumbing & Heating d/b/a Bertussi's	GC-007	\$16,497.00	Abatement of an additional 4 diffusers
66-04-03-03-0-001-017	Pearl River Plumbing & Heating d/b/a Bertussi's	GC-008	\$ 6,732.00	Abatement of 18 three inch holes in three tented areas
66-04-03-03-0-001-017	Pearl River Plumbing & Heating d/b/a Bertussi's	GC-009	\$43,174.56	Demolition and replacement of Middle School walls
66-04-03-03-0-001-017	Pearl River Plumbing & Heating d/b/a Bertussi's	GC-010	\$ 5,376.00	Installation of attic walkway

Vote: 7 - ayes - 0 nays

### 9.05 Budget Transfer - BOCES

Ms. Baron moved, and Ms. Kennedy seconded, that the Board approve the following budget transfer to align the payment of BOCES services with the code used on the BOCES invoice:

Account to Decrease	Amount	Account to Increase	Amount
A2630.490.00.5500	\$90,000.00	A2010.490.04.9000	\$90,000.00
Computer Tech - BOCES		Curric Dev - BOCES	
Total	\$90,000.00	Total	\$90,000.00

Vote: 7 - ayes - 0 nays

# MINUTES

## 9.06 Budget Increase - Chromebook Insurance

Mr. Greengrass moved, and Ms. Johnson seconded, that the approve the following budget increase to allow for additional revenue from the Chromebook insurance plan and additional expenditures for the repair and replacement of the devices:

Revenue Account to Increase	Amount	Expenditure Account to Increase	Amount
A1335.100	\$3,500.00	A2630.450.00.5500	\$3,500.00
Reserve for Tax Certiorari		Certiorari	
Total	\$3,500.00	Total	\$3,500.00

Vote: 7 - ayes - 0 nays

## 9.07 Petroleum Bulk Storage Application

Mr. Schwartz moved, and Ms. Johnson seconded, that the Board authorize Dave Robertin to execute and deliver the Petroleum Bulk Storage Application to the Westchester County Department of Health for and on behalf of the Dobbs Ferry UFSD, and that the Board further authorize Dave Robertin to execute and deliver any and all additional documents which may be appropriate or desirable in connection therewith.

Vote: 7 - ayes - 0 nays

## 9.08 Girls Varsity Softball Team spring break trip to Orlando

Ms. Kennedy moved, and Mr. Reiser seconded, that the Board approve the Girls Varsity Softball Team spring break trip to Orlando as follows:

The Varsity Softball team is looking to travel to Orlando, Florida for Disney High School Spring Training.  
April 2 - 6 (4 nights, 5 Days)  
See link below for all information related to the camp.

<https://www.espnwwos.com/events/competitive-sports/disney-high-school-spring-training/>

\$1,386.41 per person (16 total people)

Students will be fundraising to cover expenses.

Vote: 7 - ayes - 0 nays

## 9.09 Personnel

Ms. Kennedy moved, and Mr. Reiser seconded, that the Board approve the Civil Service, staff personnel, and HRCE recommendations.

Vote: 7 - ayes - 0 nays

## 9.10 Policy Revisions - First Reading

The Board conducted a first reading of the following policies:

- 1230 – Public Participation at Board Meetings
  - It will be brought back for a second reading
- 1530 - Smoking and other Tobacco Use on School Premises
  - It will be brought back for a second reading as amended
- 5460 - Child Abuse, Maltreatment or Neglect in a Domestic Setting

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Mr. Reiser moved, and Ms. Johnson seconded, that the Board forego the second reading and adopt policy 5460.

Vote: 7 - ayes - 0 nays

### 10. Acknowledgements

#### 10.01 Treasurer's Report

The Board acknowledged receipt of the Treasurer's Report for July and August, 2017.

#### 10.02 Warrants

The Board acknowledged receipt of the following warrants:  
Warrant No. 12 & 14 Multi.

### 11. Citizen's Comments

#### 11.01 Notice

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### 12. Old Business

### 13. New Business

Ms. Lucasey gave a brief description of her trip to Gettysburg and the Army War College.

A reminder – the Facilities and Finance Committees will meet Tuesday, October 17<sup>th</sup> at 6:30 PM. All are welcome to attend.

### 14. Upcoming Meetings

#### 14.01 Calendar

Tuesday, October 24, 2017 - 7:00 PM - MS/HS Library

- Work Session - School Board Recognition/Rethinking Homework

Tuesday, November 14, 2017 - 7:00 PM - MS/HS Library

- Strategic Plan Presentation

### 15. Executive Session

#### 15.01 Executive Session

At 8:19 PM, Ms. Baron moved, and Ms. Kennedy seconded, that the Board enter into Executive Session for the following purposes:

- A matter which will imperil the public safety if disclosed
- The discipline of a particular person

Vote: 7 - ayes - 0 nays

Mr. Schwartz moved, and Ms. Lucasey seconded, to appoint Mr. Greengrass as Clerk Pro Tem.

## MINUTES

Vote: 7 ayes - 0 nays

At 8:51 PM, Ms. Lucasey moved, and Ms. Kennedy seconded, to move back to the Public Meeting.

Vote: 7 ayes - 0 nays

### **16. Adjournment**

At 8:51 PM, Ms. Lucasey moved, and Ms. Baron seconded, that the Board adjourn the meeting.

Vote: 7 - ayes - 0 nays

### **17. Approved Minutes**

#### **17.01 Approved Minutes – September 12, 2017**



District Clerk